



The Federation of Liphook Infant School
and Liphook CofE Junior School
Avenue Close • Liphook • Hampshire • GU30 7QE



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21st September 2018

Dear Parents

Young Voices Concert

I am writing with information about the fantastic Young Voices Concert being held at the O2 Arena on Friday 1st February 2018. We would like our choir to be a part of this exciting and prestigious event in which over twenty thousand children from hundreds of schools are involved. Miss Beverley and Mrs Anderson will be in charge of this trip accompanied by some adult helpers.

We are writing to you early about the trip as the organisers need to have confirmation of numbers by Friday 12th October. The itinerary for the day is as follows:

Depart School	:	9.30 am
Arrive at O2	:	12.00-12.15 pm (dependent upon traffic)
Lunch	:	12.30 - 1.30 pm
Rehearsals begin	:	2.30 - 5.00 pm
Tea break	:	5.00 - 6.00 pm
Performance begins	:	7.00 pm
Performance ends	:	9.15 pm
Return to Bohunt car park	:	11.30 pm - 12.30 am

Coach Costs

The only cost to the children taking part in this event will be £18.00 to cover the cost of the coach, unless you wish to purchase a t-shirt as detailed below. There is no entrance fee for the children who are performing.

Food

Children will need to bring two packed meals with them - one for lunchtime and one for their dinner break. Please ensure that they also have a water bottle clearly marked with their name that can be refilled for them throughout the day. We will also be taking biscuits with us for the children to keep their energy levels up! If your child is in receipt of free school meals then we will provide a packed lunch unless you advise us differently. You will still need to provide your child with a meal for his/her dinner.

Dress Code

Children can choose what they want to wear on the day. The two options are:

Plain white T-shirt and black trousers/skirt **or** an official T-shirt and black trousers/skirt. Should you wish to purchase a T-shirt for your child (cost £12.50 inc mini torch and wristband) an order form is attached. Orders will be sent off after 12th October.

Inhalers/Medicines

Children will need to take their inhalers and the parent helper assigned to their group will look after these.

Epipen

If your child uses an Epipen they will take the personal ones that are held in class for them.

Parent Helpers

We may need 1 or 2 helpers to accompany the teachers and children for the whole day and if you would like to join us please do indicate this on the reply slip below. You will need to be DBS cleared and if you do not currently hold DBS clearance this is an easy process. Simply let us have your full name and email address and we will send you a link to complete. Please bear in mind that it is the policy of the school that if you accompany the children you may not be put in the same group as your child. If we are oversubscribed with parents offering to help then we will put the names in a hat and draw names out according to how many parents we need.

Spare places on the coach/travelling independently to watch performance

Until we know exactly how many children and adult helpers are definitely going to the O2 we are unable to offer any spare places but we will put your name on a waiting list and let you know as soon as possible. If you would like to watch the performance but want to make your own travelling arrangements then simply order tickets by completing the order form and return to the school office

Refunds

Should you purchase tickets for yourself or family members etc and then find you are unable to attend (apart from extenuating circumstances) we are only able to refund your payment if we can sell these tickets on to other parents. Can you please fully complete all boxes on the reply slip and return this together with your payment, and order form for T-shirt and entrance ticket (if relevant). We are all looking forward to this amazing opportunity and do hope you will be able to join us.

Yours sincerely



Mrs Michele Frost
Executive Headteacher

PLEASE RETURN FORM TO THE SCHOOL OFFICE BY FRIDAY 12TH OCTOBER

One cheque or cash can be used to cover all payments (ie for coach, entrance and T-shirt orders) Unfortunately, these payments cannot be made online. Payment can be made by cheque or cash.

Name(s)..... Class(es):.....
 Class:
 (if you have more than 1 child attending)

No ticket charge for choir member	No of coach tickets (if more than one child in choir)	No of T-shirts required Cost £12.50 each	Size	Total Cost
No of concert tickets for adults required £23 each				

If you require transport to and from O2 we will put your name on a waiting list until we know how many seats are available after the deadline of 12th October. Please tick below for the number of seats required.

To O2 only: **From O2 only:** **Both Ways:**

- I give/do not give permission for my child to take part in this trip.
- My child is entitled to free school meals and I would like to book a packed lunch for this day. I understand I have to provide a packed dinner meal.
or
- My child is entitled to free school meals and I will provide both meals for the day.
- I would like to accompany the children as a parent helper and have DBS clearance / I will need DBS clearance (My full name is
and my email address is:

(You will be required to pay for everything now and you will be refunded for your entrance ticket if you are selected as a helper.)

T-shirt Sizes - cost £12.50

AGE	Width (cms)	Length (cms)
7-8 yrs (S)	Chest 61-64	49
9-10 yrs (M)	Chest 67-70	54
11-12 yrs (L)	Chest 73-76	60
12-13 yrs (XL)	Chest 79-82	64
Adult Small	Chest 86-93	69
Adult Medium	Chest 94-101	71
Adult Large	Chest 102-109	72
Adult XL	Chest 110-117	74
Adult XXL	Chest 118-125	75